



**Controller**  
**Mankato, MN**

**Winland Electronics, Inc. (www.winland.com)** Winland Electronics is an industry leader in critical condition monitoring devices. Products including EnviroAlert Professional®, EnviroAlert®, WaterBug®, and Temp°Alert® are designed in-house to monitor critical conditions and protect against loss of assets due to damage from water, excess humidity, extremes of temperature, and loss of power, among others, across industries including health and medical, grocery and food services, commercial and industrial, as well as agriculture and residential. Winland Electronics markets and sells its line of proprietary critical condition monitoring hardware and subscription service products primarily through a global network of distributors, dealers, security installers and integrators. Winland Electronics' products are compatible with any hardwired or wireless alarm system. Winland Electronics also offers a critical environment monitoring solution called INSIGHT, an automated, cloud-based platform that provides early alerting, reporting, and logging services designed to ensure regulatory compliance. To learn more about Winland Electronics, please visit [www.winland.com](http://www.winland.com)

<b>Department:</b>	Finance/Accounting	<b>Reports to:</b>	Chief Operating Officer
		<b>Date:</b>	December 2022

**Job Summary**

To champion efforts to develop, implement, maintain, and continuous improvements of organizational systems, procedures, and reporting. Fiscally responsible for safeguarding company assets. As a part of the management team of Winland Electronics, this role is highly visible to Winland Holdings Corporation's Board of Directors; therefore, excellent communication skills are essential to explain and visualize financial impacts accordingly. Interactions include suppliers, Winland team, Board of Directors and Winland shareholders.

**Essential Functions**

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- Prepares monthly, quarterly and annual financial reports that summarize and forecast company business activity and financial position in areas of income, expenses, and earnings based on past, present, and expected operations for all Winland Holdings organizations with primary focus on Winland Electronics.
- Prepares documents related to the public company for financial reporting and annual meetings.
- Develops and performs financial modeling to determine pro-forma financials for various business scenarios.
- Lead financial, tax and benefit-related audits as needed providing reports and analysis.
- Develops and maintains the financial plan and policy. Directs preparation of annual budget.
- Ensures compliance with all required reporting for public companies. Drives improvements based on compliance audits and findings.
- Establishes, maintains and provides continued improvement to systems, procedures, and reporting.
- Supervision of Accounting staff.
- Management of all aspects of Human Resource functions.
- Project management.

**Related Job Functions**

- Responsible for cash management including administration and authorization of online transactions with the Company's financial institutions.

- Advises management about insurance coverage for protection against property losses and potential liabilities.
- Acts as a resource for others within the organization on technical financial advice and knowledge. Works to continually improve the budgeting process through education of department managers on financial issues impacting their budgets.
- Establishes, maintains, and ensures regular compliance testing of internal control documentation in coordination of audit and tax firms.
- Develops and manages a Finance team capable of carrying out organizational strategies and promoting positive activities. Provides leadership to direct reports, both exempt and non-exempt; including hiring, discipline and termination.

**Testing and Training**

- Acts as a leader within the organization demonstrating Winland's core values and effectively implementing the Company's strategy.
- Travel as needed, less than 10%.
- Recommends and leads efforts to improve existing processes to improve quality, on-time delivery and customer satisfaction.
- Coordinates documentation of related processes.
- Additional duties as assigned or required.

**Qualifications****Required:**

- BS, Accounting or Finance degree
- Five to eight years of experience in all aspects of accounting, with at least three in a supervisory role.
- Financial statement preparation including journal entries and reconciliations.
- Excellent communication skills, both written and oral.
- Intermediate knowledge of Microsoft Office and QuickBooks Enterprise or equivalent accounting system.
- Ability to work effectively from home/remote and actively participate as a leader.

**Highly Desired Experience:**

- Human Resource administration
- Audit and tax
- Project management
- Product development

**Preferred:**

- Microsoft Dynamics
- QuickBooks
- NetSuite